

<u>Section E:</u> Business Management	Knox County Board of Education Policy			
	Crisis Management	Descriptor Term:	Descriptor Code:	Issued:
			E-123	7/95
			Reviewed:	Revised:
	1/25	5/24		

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The principal shall include as part of the site-based school safety plan appropriate protocols for such events as suicides, shootings, and the death of a student, parent or faculty member. Within the development of this plan, the principal shall appoint a School Emergency Response Team, which shall deal with specific situations, make decisions, and disseminate information in the event of a crisis in accordance with district protocols. At a minimum, the team shall consist of the principal, school counselor or social worker, school security officer, and at least two other staff members designated by the principal.

The principal of each building shall be responsible for the development of emergency procedures. Training for all school employees in the crisis management procedures shall be conducted annually during in-service sessions prior to the beginning of school.

In the event of a crisis, the principal shall notify the School Emergency Response Team members and the Director of Schools. If the principal determines it to be necessary, the principal shall contact the appropriate emergency services (police, fire, ambulance, etc.).

All media attention shall be directed to the Director of Schools' office.

Approved as to Legal Form
By Knox County Law Department 3/18/2024
/Gary T. Dupler/Deputy Law Director